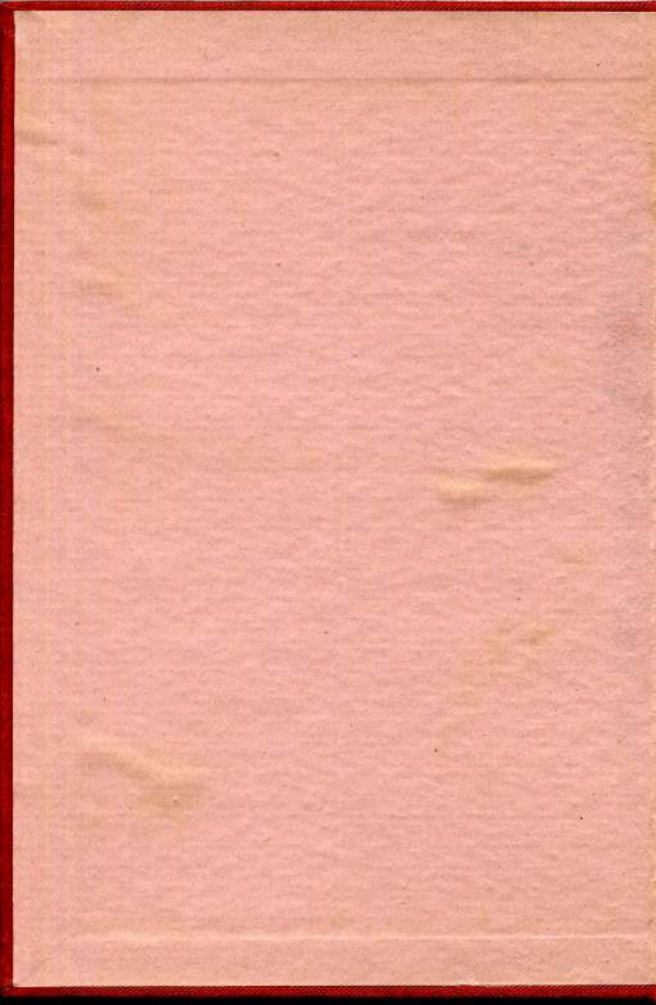
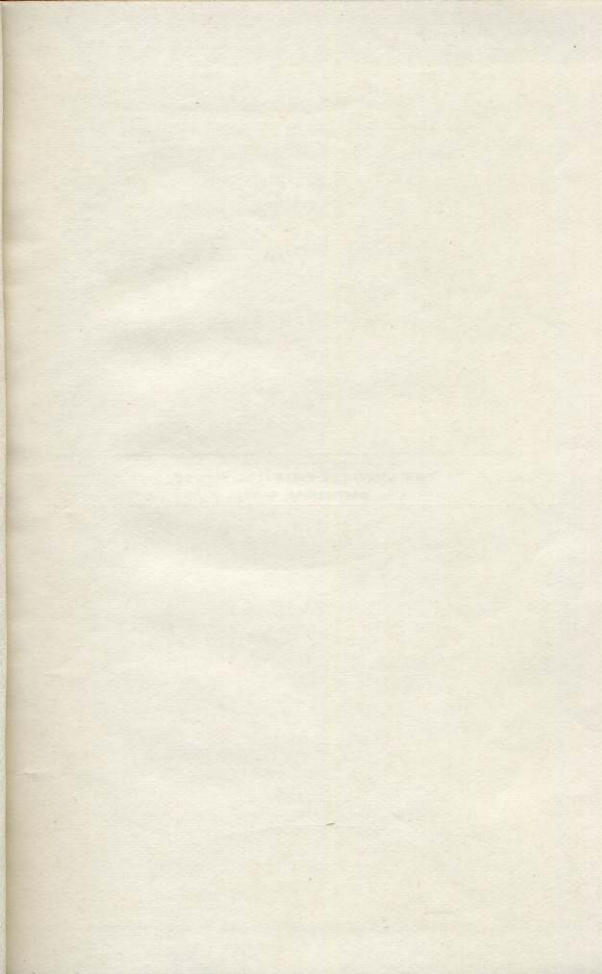


BY - LAWS
Lebanon Chapter
No. 2.
ROYAL ARCH MASONS.
Martinsburg W. Va.





THE QUENZEL PRINTING HOUSE,
MARTINSBURG, W. VA,

Certificate of Membership.

This certifies that

Comp'n *Gray Silver*

whose name is appended hereto, is
a member in good standing in

Lebanon Royal Arch Chapter, No. 2,

this *17*th day of *July* 19*07*

Witness our hands and the seal

of the Chapter

J. O. Mingin H. P.
Geo. W. Dean Sec.

BY-LAWS

—OF—

LEBANON

Royal Arch Chapter No. 2,

—WITH—

Roll of Membership,

MARTINSBURG, W. VA.

—
1898.

BY LAWS

OF THE

LEGISLATURE

Royal Act Chapter No. 23

Roll of Members

1891

1891

BY-LAWS.

.....

Approved at Wheeling, November 14, 1898,
in Grand Chapter.

.....

ARTICLE I.

TIME OF MEETING.

Section 1.—The stated convocations of this Chapter shall be held in the city of Martinsburg, on the third Tuesday in each and every month, throughout the year, at seven and one-half o'clock P. M.

ARTICLE II.

OF ELECTIONS.

Sec. 1.—The officers of this Chapter shall be a High Priest, King and Scribe, (called a Council,) a Treasurer, Secretary, three Trustees, Captain of the Host, Principal Sojourner, Royal Arch Captain, a Master of the Third, Second and First Veils, and Tyler. Trustees to serve until their successors are elected.

Sec. 2.—The High Priest, King and Scribe, Treasurer and Secretary shall be elected by ballot, annually, at the stated convocation in June, and the Council shall, at the same time, appoint the remaining officers of the Chapter ; but if from any cause, an election should not be held, the officers then serving, shall continue in their respective offices until their successors are duly elected and installed.

Sec. 3.—The installation of the officers present shall immediately follow the election or appointment of each ; such as may be absent shall be installed at the first subsequent convocation at which they may be present.

Sec. 4.—No Companion shall be eligible to the office of High Priest who has not already held the office of King or Scribe.

ARTICLE III.

OF THE OFFICERS.

Sec. 1.—The Most Excellent High Priest, or in his absence, the Excellent King or Excellent Scribe, may convene a Chapter when necessary. In the absence of the Council officers from a stated or special convocation legally called the Junior Past High Priest present may open the Chapter and preside. He shall cause the proceedings of the last stated and all intervening

convocations to be read immediately, on the opening of all stated convocations.

Sec. 2.—The Secretary shall keep a true record of the proceedings of the Chapter, and all Lodges held under its authority, and shall report to the Grand Secretary all rejections, suspensions, expulsions and reinstatements as they occur, and all deaths and removals annually. He shall also make out and transmit the annual return to the Grand Chapter, keeping a true copy, thereof, on file. He shall also keep a regular book of accounts with members and Treasurer, receive all moneys due the Chapter, and pay the same over to the Treasurer, taking his receipt therefor, and shall report at the stated convocation in June annually, the exact state of said accounts. For his services he shall receive fifteen dollars per annum, and be exempt from all dues.

Sec. 3.—The Treasurer shall keep a regular book of accounts of all moneys received from the Secretary, or from the Chapter, depositing it in bank to credit of Lebanon Chapter No. 2, Royal Arch Masons, and shall deliver to the Auditing Committee an annual statement of his accounts and of the funds of the Chapter previous to the stated convocation in June; and on the evening of installation, shall notify the

Chapter in what bank he will deposit its funds, and the same will be entered upon the records of the Chapter.

Sec. 4.—The Treasurer shall pay no moneys, except by order of the Chapter, signed by the Most Excellent High Priest, and attested by the Secretary, unless in cases of charity, and then only on the order of the Standing Committee.

Sec. 5.—It shall be the duty of the Tyler to take charge of the jewels and furniture belonging to the Chapter, to keep the same in due form and proper order; to see that they be again restored to safety and to prepare the room for each meeting of the Chapter.

Sec. 6.—The Tyler shall tile the Chapter faithfully, go on messages and serve summonses, when required so to do by the Chapter. For his services he shall be exempt from dues, and receive one dollar for each convocation of the Chapter.

Sec. 7.—It shall be the duty of the Trustees to deposit such funds of the Chapter as it shall from time to time direct, to collect all interest and dividends arising therefrom, depositing the same as Trustees of Lebanon Chapter No. 2, Royal Arch Masons, and at the annual convocation in June, make report of all funds committed

to their charge, and where the same is on deposit.

ARTICLE IV.

OF PETITIONS FOR DEGREES AND MEMBERSHIP.

Sec. 1.—All petitions for degrees in this Chapter shall be in writing, signed by the petitioner, stating his age, residence, occupation, and Lodge of which he is a member, (accompanied by the necessary deposit,) and must be recommended by two or more Companions of the Chapter, and shall lie over one month at least, (cases of emergency excepted, such cases requiring a dispensation from the Most Excellent Grand High Priest, when a ballot may be taken, and if the petitioner is received unanimously, he shall be declared duly elected to receive the several degrees in, and to become a member of the Chapter. If rejected, he shall not again petition this or any other Chapter for twelve months, unless by dispensation from the Most Excellent Grand High Priest

Sec. 2.—A candidate presenting a petition for degrees, shall deposit ten dollars with the petition; the said ten dollars shall be returned if the candidate be rejected; if he be elected, it shall be considered a part of his fee, but if he does not apply for the benefit of his petition

within six months, the deposit shall be forfeited to the Chapter, and his right to receive the degrees waived until he again petitions the Chapter, and is elected as heretofore,

Sec. 3.—No member or visiting Companion shall make known the member or members rejecting a candidate, under the penalty of expulsion, if a member; and if a visitor, of never more being allowed to enter the Chapter. It shall be the duty of the Most Excellent High Priest to read or cause this section to be read immediately after the announcement of the result of a ballot rejecting an applicant.

Sec. 4.—No Chapter shall entertain the petition of any candidate whose fixed place of residence is nearer to another Chapter, unless the consent of such nearest Chapter shall have first been obtained, but where there are two or more Chapters in one city or town, either of such Chapters may act without consent of the other.

Sec. 5.—After a petition shall have been regularly received by this Chapter and the fact entered upon the records, it shall not be withdrawn, but take the usual course of the ballot.

Sec. 6.—After a ballot has been declared unanimous in favor of an applicant, it is competent for the Most Excellent High Priest to arrest the conferring of the degrees, should he become

satisfied that the applicant is unworthy; and it is his imperative duty to do so, while a member of the Chapter objects, which objection may be made at any time in open Chapter before the degrees is conferred, or if the objecting member is unable to attend, then by written communication to the Most Excellent High Priest or Chapter, but such objection shall have no greater force than an unfavorable ballot.

Sec. 7.—All applications for membership in this Chapter shall be in writing, signed by the petitioner, stating his age, residence, and occupation, and recommended by two or more members of this Chapter, (one dollar fee,) accompanied by dimit from the Royal Arch Chapter of which he was last a member, or a certificate of good standing from the Grand Secretary of the Jurisdiction of which he was formerly a member. The petition shall lie over one month, when a ballot may be taken, and if elected, he shall become a member of the Chapter. If he has not the Council degrees, he must obtain them at the first favorable opportunity. If rejected, the dimit or certificate, with fee, shall be returned to him at once, unless he shall signify his intention of again repetitioning for membership in the Chapter.

Sec. 8.—No petition shall be received by this

Chapter for degrees or membership, unless one of the vouchers, or some other Companion shall be present to enlighten the Companions as to the fitness of the petitioner to become a Royal Arch Mason, or if no such voucher be present, then there shall be in the hands of the Secretary, a letter from one of the recommenders, with information for the Chapter.

Sec. 9.—The ballot upon a petition for degrees or for membership, must be unanimous, and every member present must vote; if one negative appears, the Most Excellent High Priest may order the ballot to be retaken immediately, and if upon the second ballot one negative appears, or if upon the first ballot two or more negatives appear, the Most Excellent High Priest shall declare the candidate rejected, and in no case can be reconsidered without special dispensation from the Most Excellent Grand High Priest, therefor. A ballot once opened, must be completed. A motion to postpone is not in order.

ARTICLE V.

OF FEES AND DUES.

Sec. 1.—Every member, except the Secretary and Tyler, shall pay as dues one dollar per annum, which payment shall be made at the stated

convocation in June. Should any member fail to comply with this regulation for twelve months, it shall be the duty of the Secretary to summons him to appear at the next stated convocation to show cause why he should not be suspended for non-payment of dues; and should he not comply with such summons at the end of three months, thereafter, he shall by two-third vote of the Chapter, be suspended, and thereby forfeit his membership.

Sec 2.—The Chapter may, by a majority vote of the members present, remit the dues of any member, who shall be shown unable to pay his dues.

Sec. 3.—The fee for the Royal Arch degree including the preparatory degrees shall be twenty dollars, which must be paid before any of the degrees are conferred.

Sec. 4.—All special convocations requested by candidates, and held for the purpose of conferring any degrees in the Chapter, shall be at the expense of the person, or persons, for whose benefit the same may be called, except when otherwise ordered by the Chapter, or deemed expedient by the Most Excellent High Priest.

ARTICLE VI.

OF GOVERNMENT, ORDER, ETC.

Sec. 1.—All subjects on which votes are to be

taken, except such as are specially provided for, shall be decided by a majority; and in case of an equal number of votes, the Most Excellent High Priest shall decide by virtue of his second vote. A two-third vote of this Chapter is required of all the members present for expulsion and indefinite suspension, and for definite suspension, a majority vote of all the members present; such votes to be taken by secret ballot.

Sec. 2.—Proper order and decorum shall be maintained during the convocations, and every Companion wishing to deliver his sentiments, shall address the Council in due form.

Sec. 3.—No Companion shall be at liberty to retire, after having taken his seat, without, first obtaining permission from the proper officer.

Sec. 4.—While the officers are engaged in conferring the degrees, all Companions present must be attentive, and preserve order, so as not to distract the attention of candidates from the sublime moral lessons the degrees are intended to impress upon their minds. More especially must this requirement be fulfilled, that they may not violate the edicts of the Most Excellent Grand Chapter of West Virginia, when assisting in the conferring of the Royal Arch degree.

ARTICLE VII.

WITHDRAWALS.

Sec. 1.—Any Companion wishing to withdraw

from the Chapter, shall make the same known in writing, when upon the payment of all arrearages for dues or otherwise, a dimit shall be granted him without charge, provided, however, no charges are pending against him.

ARTICLE VIII.

SUSPENSIONS, EXPULSIONS AND REINSTATEMENTS.

Sec. 1.—The suspension or expulsion of a Companion for any cause, effectually precludes for the time being, all Masonic intercourse with him whatever.

Sec. 2.—A suspension or expulsion for any cause by a Lodge of Master Masons, is effectually a suspension from a Chapter of Royal Arch Masons, and it is the duty of the Secretary to make note, thereof, upon the record, when such suspension or expulsion comes to his knowledge.

Sec. 3.—The expiration of the time for which a Companion has been suspended, fully restores him without further notice by the Chapter, but the Secretary must make mention of the fact upon the record.

Sec. 4.—The payment of all dues for the non-payment of which a Companion was suspended, fully restores him without further action by the

Chapter, but the Secretary must make mention of the fact upon the record.

Sec. 5.—A sentence of suspension or expulsion by a Chapter is in full force from and after the passage thereof, until reversed by the Chapter inflicting the penalty, or by the Most Excellent Grand Royal Arch Chapter. The power to restore from suspension or expulsion, exists in both the Chapter pronouncing the sentence, and in the Most Excellent Grand Royal Arch Chapter.

Sec. 6.—Expulsion for non-payment of dues cannot be imposed in any case.

Sec. 7.—A non-affiliated Companion shall be held accountable for a breach of the moral code, to either the Chapter of which he is a member, or that within whose jurisdiction the offence was committed, and a non-affiliated Companion can be held answerable to the Chapter within whose jurisdiction he may have committed an offense.

Sec. 8.—Submitting to the penalty of reprimand fully restores the Companion to his former standing in the Chapter, but a refusal to submit to a reprimand will operate to exclude the Companion so refusing from all the rights and privileges of Royal Arch Masonry, during the pleasure of the Chapter adjudging the penalty.

ARTICLE IX.

STANDING AND SPECIAL COMMITTEES.

Sec. 1.—The Most Excellent High Priest, Excellent King and Scribe, shall constitute a standing committee of charity, to whom applications shall be referred during the recess of the Chapter. Provided,—they shall not expend more than five dollars (\$5.00) without the special order of the Chapter.

Sec. 2.—That a committee of three be appointed previous to the stated convocation in June, annually, whose duty shall be to examine the books and accounts of the Secretary and Treasurer, and to report to the Chapter its financial condition at that time.

ARTICLE X.

ORDER OF BUSINESS.

- Sec. 1.—1. Opening Chapter.
 2. Reading Minutes.
 3. Balloting on Petitions.
 4. Reports of Committees.
 5. Reception of Petitions.
 6. Conferring Degrees.
 7. Miscellaneous Business.
 8. Closing Chapter.

The above rules are for all convocations, except the annual meeting, when the report of

officers and auditing committee, together with the election, appointment and installation of officers, will follow in the order after the reading of the minutes.

ARTICLE XI.

ALTERATIONS.

Sec. I.—Every proposition for the adoption of a new law, altering or repealing an existing one shall be made in writing at a stated convocation, and be laid over until the next stated convocation, when if approved by two-thirds of the members present, it shall become a part of these by-laws.

Committee on By-Laws,

H. T. CUSHWA,

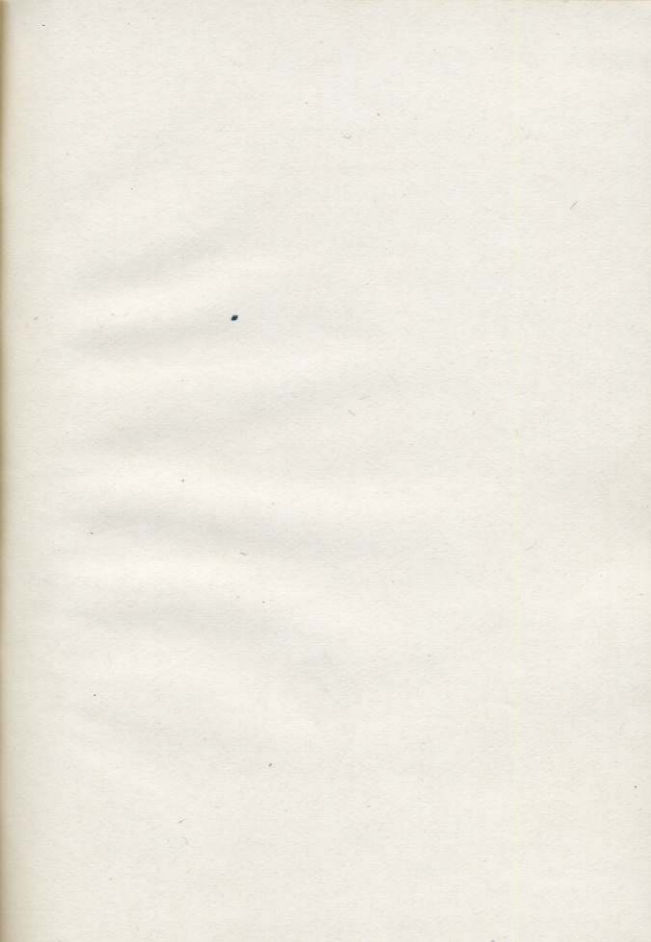
WM. A. GARD,

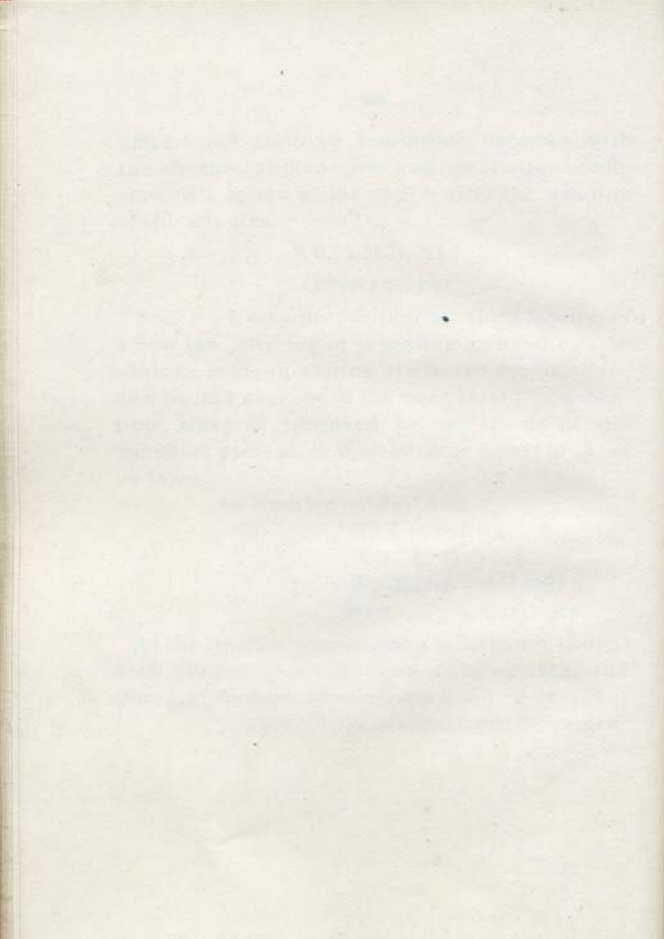
W. MANNING LEMEN,

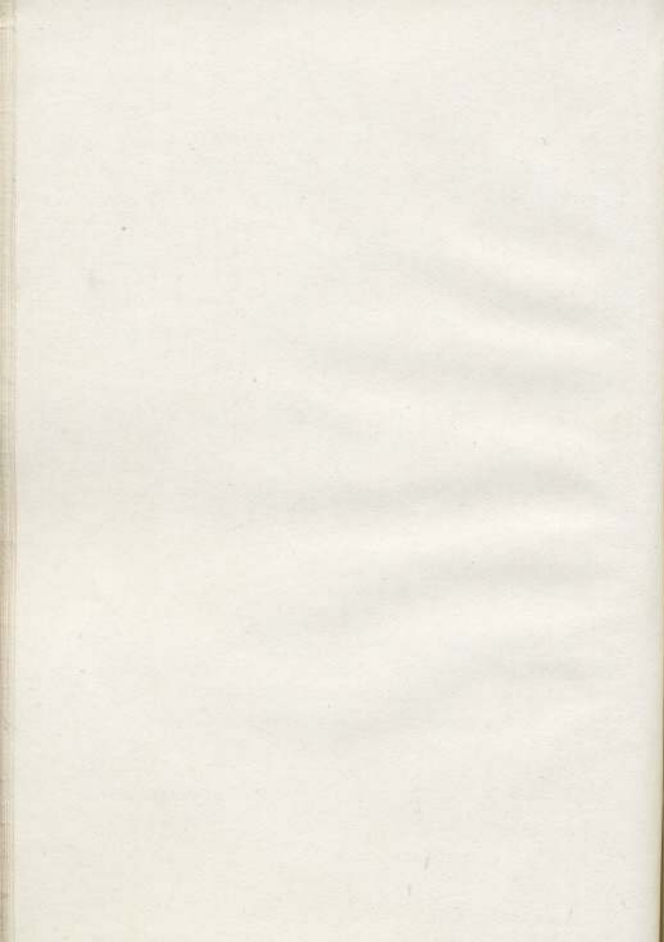
FRED. F. KEISECOME.

At the regular convocation of Lebanon Royal Arch Chapter No. 2, held on October 28th, the aforesaid by-laws were adopted.

Attest: F. F. KEISECOME, Secretary.







FORM OF PETITION.

To the M. E. High Priest, E. King and Scribe
and Companions of Lebanon Chapter No. 2,
of Royal Arch Masons, of Martinsburg,
West Virginia.

The undersigned, a Master Mason in good
standing and a member of

Lodge No. A. F. and A. Masons, re-

spectfully prays to receive the several degrees
in, and become a member of your Chapter, if
found worthy. His age is He

resides at His

occupation a

He has not, heretofore, made application to, or
been rejected by any other Chapter.....

..... If elected, he
promises to yield a cheerful obedience to the
by-laws and regulations of your Chapter, and
the usages and customs of Royal Arch Masonry.

Fraternally,

(Signed)

First read in Chapter.....

Amount first deposit.....

Recommended by Companions

.....
.....

If fact is otherwise, state when, to what Chap-
ter, and with what result.

PETITION FOR MEMBERSHIP.

To the M. E. High Priest, Excellent King and Scribe, and Companions of Lebanon Chapter No 2, of Royal Arch Masons, of Martinsburg, West Virginia.

The undersigned a Royal Arch Mason in good standing, and late a member of _____ Chapter No. _____, under the jurisdiction of the Grand Royal Arch Chapter of the State of _____ respectfully prays to be admitted to membership in your Chapter if found worthy. His dimit from the said _____ Chapter No. _____, accompanies this petition. His age is _____ He resides at _____ State of _____ His occupation a _____

Fraternally,

(Signed) _____

Dated _____

Recommended by Companions

If unaccompanied by dimit, then it must be accompanied by a certificate from the Grand Secretary of the jurisdiction where he was last a member, stating he was a member of a regular legal Chapter.

PETITION FOR DIMIT.

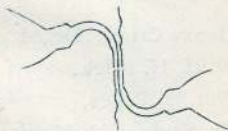
To the M. E. High Priest, Excellent King and Scribe, and Companions of Lebanon Chapter No. 2, of Royal Arch Masons, of Martinsburg, West Virginia.

The undersigned, a Royal Arch Mason in good standing, and a member of your Chapter, and clear of the books, respectfully prays to be dimitted from membership therein.

Fraternally,

(Signed) -----

Dated -----





Past High Priests

—OF—

Lebanon Royal Arch Chapter No. 2.

.....

Henry Crim, Dec'd
W. H. H. Flick,
Wm. H. Riggs,
Dr. Samuel N. Myers,
E. G. Bartlett, Dec'd
Fred. N. Seibert,
Jacob S. Trammell,
Charles M. Lamar.



OFFICERS OF LEBANON R. A. CHAPTER NO. 2.

Date—A. L. 2428-9.

.....

H. T. Cushwa, H. P.,
 Wm. A. Gard, King,
 W. Manning Lemen, Scribe,
 Dr. Samuel N. Myers, Treas.,
 F. F. Keisecome, Sec'y,
 C. C. Keedy, C. of H.,
 Harry S. Cushwa, Pr. Soj.,
 Peyton R. Harrison, R. A. C.,
 Samuel S. Felker, M. of 3rd V.,
 Wendle S. Small, M. of 2nd V.,
 C. A. Miller, M. of 1st V.,
 Thos. W. Kearns, Tyler.

Lebanon Royal Arch Chapter No. 2.

.....

Roll of Companions.

Anderson, Theo. H.,
 Alexander, H. L.,
 Alburtis, John.
 Aler, S. E.,
 Andrews, J. R.,
 Allen, Thos. W.,
 Brown, L. E.,
 Brady, J. J.,
 Bowers, G. M.,
 Burkhart, R. C.,
 Berry, H. C.,
 Bilmyer, W. H.,
 Crisswell, Robt.,
 Creque, Kinsey,
 Curtis, P. C.,
 Creamer, G. D.,
 Cushwa, H. T.,
 Cushwa, H. S.,

Clohan, Alex.,
Crisswell, J. R.,
Darby, Thos. W.,
Dorn, M. L.,
Deatrick, P. E.,
Evans, W. E.,
Flick, W. H. H.,
Felker, S. S.,
Frazer, J. C.,
Gibson, Robt.,
Gerling, L. C.,
Gard, W. A.,
Gassman, J.,
Goldsboro, J. T.,
Gardner, E. D.,
Geyer, J. P.,
Getzandaner, H. C.,
Gaff, W. L.,
Hohman, F. C.,
Hunter, J. Abell,
Hutzler, J. C.,
Harrison, P. R.,
Harrison, E. P. H.,
Hill, W. R.,
Jeffreys, E. G.,
Jones, W. L.,
Kearns, T. W.,
Keisecome, F. F.

Keedy, C. C.,
Lyle, R. G.,
Lamar, C. M.,
Lemen, W. M.,
Lemen, J. H.,
Myers, S. N.,
Miller, C. A.,
Mantford, John,
Matthaei, C. P.,
McSherry, J. W.,
McDowell, R. L.,
Parks, A .
Pearson, T. M.,
Quenzel, C. H.,
Rentch, J. N.,
Spillman, F. P.,
Stewart, R. N.,
Stewart, T. R.,
Small, W. S ,
Sayles, P. H.,
Sencindiver, G. L.,
Showers, Phillip,
Snodgrass, M. A.,
Snodgrass, R. L.,
Snodgrass, J. B.,
Staubley, A.
Seibert, F. N.,
Staley, B. D.,

Trammell, J. S.,
Tangie, R.,
Turner, J. R.,
Tabler, J. S.,
Van Metre, E. W.,
Van Horn, F. W.,
Williams, E.
Wilhelm, J. F.,
Winters, W. A.,
Weaver, C. A.,
Westphall, W. W.,
Zepp, J. A.,
Zepp, Thos. .,

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Masonic Calendar.

Ancient Craft Masons date from the creation of the world, calling it Anno Lucis—A. L.—“In the year of Light.” To find the Ancient Craft date, add 4000 to the current year—Christian Era—this 1898 and 4000 are A. L. 5898.

Royal Arch Masons date from the year the second temple was commenced by Zerubbabel, which was 530 years before Christ, calling it Anno Inventionis,—A. Inv.—“In the year of the Discovery.” To find the Royal Arch date, add 530 to the current year ; thus 1898 and 530 are A. Inv. 2428.

Royal and Select Masters date from the year in which the Temple of Solomon was completed which was 1000 years before Christ, calling it Anno Depositionis—A. Dep.—“In the year of the Deposit.” To find the Cryptic date, add 1000 to the current year , thus 1898 and 1000 are A. Dep. 2898.

Knights Templar date from the year in which

their order was organized, which was A. D. 1118. calling it Anno Ordinis—A. O.—“In the year of the Order.” To find the Templar date, deduct 1118 from the current year; thus 1898 less 1118 equal A. O. 780.

Ancient and Accepted Scottish Rite Masons commence their era the same as Ancient Craft Masons, but use the Jewish Chronology, calling it Anno Mundi—A. M.—“In the year of the World.” To find the Scottish Rite date, add 3760 to the current year, thus 3760 and 1898 are A. M. 5658. The new year in the Scottish Rite begins on the 17th of September.



